

P.K.R ARTS COLLEGE FOR WOMEN

Minutes of the Admission Committee Meeting of our College held at College premises, 127, Pariyur Road, Gobichettipalayam on 07.05.2021 Monday at 3.30 P.M.

The meeting for Admission Committee was conducted through online mode

Members Present through online mode

- 1.Mr.P.N. Venkatachalam, Secretary
- 2.Dr.D.Mythili, Principal
- 3.Mrs. Jagatha Lakshmanan
4. Mrs.RJayalakshmi
5. Dr.V.Kavitha
6. Dr.A.Senthamizhselvi

The meeting began with welcome address by the Principal.

Admission to the programmers for an academic year begins from April and ends in June. The College, on the whole ensures a transparent and fair admission process, purely on the basis of merit providing equal opportunity to all aspirants irrespective of their socioeconomic, cultural and educational upbringing. The admission procedures of UG and PG course is ensured by strictly adhering to the norms and guidelines issued by the Government of Tamil Nadu and Bharathiar University, Coimbatore. MBA & MCA student have to write the Common Entrance Test conducted by self financing colleges to seek admission in these programmes.

Discussion of the agenda

1. To review of previous years admission status.

As usual the college was unable to fill all the seats in both UG and PG programmes. The committee had decided to be liberal in admission and admit every student seeking admission based on eligibility norms.

2. Discussion of government norms / university norms related to admission and eligibility.

The committee had decided to follow the admission norms and eligibility criteria of Government of Tamil Nadu and Bharathiyar University.

3. Decision related to admission of sports students, SC/ST students and students from weaker sections.

The committee also felt that need for the continuation of the policy of admission related to sports students, SC students and students from weaker sections. The committee had decided to give admission to all SC/ST students who are applying for various courses and based on their marks they are allotted admission.

4. Discussion on online admission and possibility of filling vacancies for various programmes and conducting online classes due to covid situation.

As per the Government and the Ministry of Higher Education had passed an order for online admission students were given guidance on how to apply through online mode . Classes were also conducted through online mode.

5. Discussion related to collection of tuition fees on installment bases.

The committee also requested the management to continue the following practices:

- a. Sports students to be provided all facilities during the study (free education, free mess, providing TA, DA, and sports uniform for participating in tournaments).
 - b. Payment of tuition fees on installment basis.
 - c. Sponsorship to be collected from the public for students without parents.
 - d. No advance payment of mess fees.
- It was decided that the college office phone number be assigned as a helpline number for the admission process so that the candidates can seek clarifications pertaining to the admission procedures.
- The admission panel members are to maintain the database of the all the applied candidates for the various courses and a separate staff be assigned for informing the interview calls to the individual candidates through phone call and clarify any queries that arise from the candidates

P.K.R ARTS COLLEGE FOR WOMEN, GOBICHETTIPALAYAM

Minutes of the Admission Committee Meeting of our College held at College premises, 127, Pariyur Road, Gobichettipalayam on 04.05.2020 Monday at 3.30 P.M.

The meeting for Admission Committee was conducted through online mode

Members Present through online mode

1. Mr. P.N. Venkatachalam, Secretary
2. Dr. D. Mythili, Principal
3. Mrs. Jagatha Lakshmanan
4. Mrs. R. Jayalakshmi
5. Dr. V. Kavitha
6. Dr. A. Senthamizhselvi

The meeting began with welcome address by the Principal.

Admission to the programmers for an academic year begins from April and ends in June. The College, on the whole ensures a transparent and fair admission process, purely on the basis of merit providing equal opportunity to all aspirants irrespective of their socioeconomic, cultural and educational upbringing. The admission procedures of UG and PG course is ensured by strictly adhering to the norms and guidelines issued by the Government of Tamil Nadu and Bharathiar University, Coimbatore. MBA & MCA student have to write the Common Entrance Test conducted by self financing colleges to seek admission in these programmes.

Discussion of the agenda

1. To review of previous years admission status.

As usual the college was unable to fill all the seats in both UG and PG programmes. The committee had decided to be liberal in admission.

2. Discussion on Government of Tamil Nadu norms / university norms related to admission and eligibility.

The committee had decided to follow the admission norms and eligibility criteria of Government of Tamil Nadu and Bharathiyar University.

3. To discuss on NIRF ranking and demand ratio.

Recently entry in to National Institutional Ranking Framework is based on demand ratio. The committee felt that the management must advertise and get more students admitted in the college and enhance the demand ratio.

4. Decision related to admission of sports students, SC/ST students and students from weaker sections.

The committee also felt that need for the continuation of the policy of admission related to sports students, SC students and students from weaker sections. The committee had decided to give admission to all SC/ST students who are applying for various courses and based on their marks they are allotted admission.

5. Discussion on online admission and possibility of filling vacancies for various programmes and conducting online classes due to covid situation.

As per the Government and the Ministry of Higher Education had passed an order for online admission students were given guidance on how to apply through online mode . Classes were also conducted through online mode.

6. Discussion related to collection of tuition fees on installment bases.

The committee requested the management to collection tuition fees on installment as students were finding it difficult to pay the fees in full.

The committee also requested the management to continue the following practices:

- a) Sports students to be provided all facilities during the study (free education, free mess, providing TA, DA, and sports uniform for participating in tournaments).
- b) The committee also requested the management to continue the scholarship for the senior sports students of UG II year, III year and PG sports students
- c) Payment of tuition fees on installment basis.
- d) Sponsorship to be collected from the public for students without parents.
- e) No advance payment of mess fees.

ANNEXURE

APPLICATIONS SOLD	UG	PG
TOTAL	618	265

- Principal announced the final head count of the number of students admitted for the academic year 2020-21 in the UG & PG programmes as stated below:

DEPARTMENT	STUDENTS ADMITTED	
	UG	PG
TAMIL	39	18
ENGLISH	26	21
PHYSICS	32	33
MATHS	44	---
B.Sc. CS	23	---
B.Sc. IT	20	13
BCA	77	29
B.Com.	100	---
B.Com. CA	27	---
B.Com. PA	28	37
BBA	---	---
M. Phil. TAMIL	---	---
M. Phil. ENGLISH	1	---
M. Phil. PHYSICS	2	---
M. Phil. MATHS	---	---
M. Phil. CS	---	---
M.Phil. COMMERCE	---	---
M.Phil. MANAGEMENT	1	---
Ph.D. TAMIL	---	---
Ph.D. PHYSICS	5	---
Ph.D. CS	1	---
Ph.D. COMMERCE	1	---
Ph.D. MANAGEMENT		
TOTAL	618	265

DEPARTMENT	STUDENTS RATIO			
	APPLICATION RECEIVED		STUDENTS ADMITTED	
	UG	PG	UG	PG
TAMIL	38	16	38	16
ENGLISH	39	18	39	18
PHYSICS	26	21	26	21
MATHS	32	33	32	33
B.Sc. (CS)	44	---	44	---
B.Sc. (IT)	23	---	23	---
BCA	20	13	20	13
B. Com.	77	29	77	29
B. Com. CA	100	---	100	---
BCOM PA	27	---	27	---
BBA	28	37	28	37
M.Phil TAMIL	---	---	---	---
M. Phil ENGLISH	---	---	---	---
M. Phil PHYSICS	1	---	1	---
M. Phil MATHS	2	---	2	---
M. Phil CS	---	---	---	---
M. Phil COMMERCE	---	---	---	---
M. Phil. MANAGEMENT	---	---	---	---
Ph.D. TAMIL	1	---	1	---
Ph.D. PHYSICS	---	---	---	---
Ph.D. CS	5	---	5	---
Ph.D. COMMERCE	1	---	1	---
Ph.D. MANAGEMENT	1	---	1	---
TOTAL	465	167	465	167

- Principal reiterated that the admission procedures were carried out with strict adherence to the rules and regulations set by Government of Tamil Nadu and Bharathiyar University.
- Principal personally thanked all the committee members for rendering their dedicated service for the Admissions 2020-21
- It was decided that the college office phone number be assigned as a helpline number for the admission process so that the candidates can seek clarifications pertaining to the admission procedures.
- The admission panel members are to maintain the database of the all the applied candidates for the various courses and a separate staff be assigned for informing the interview calls to the individual candidates through phone call and clarify any queries that arise from the candidates

P.K.R ARTS COLLEGE FOR WOMEN
(An Autonomous Institution Affiliated To Bharathiar University)

Minutes of the Admission Committee Meeting held on 04.05.2019

Members Present

1. Mr.P.N. Venkatachalam, Secretary
2. Dr. D.Mythili, Principal
3. Mrs. Jagatha Lakshmanan
4. Mrs.R. Jayalakshmi
5. Dr.V.Kavitha
6. Dr.A.Senthamizhselvi

Discussion of the Meeting

- Admission to the programmers for an academic year begins from April and ends in June/ August. The College, on the whole ensures a transparent and fair admission process, purely on the basis of merit providing equal opportunity to all aspirants irrespective of their socioeconomic, cultural and educational upbringing.
- The admission procedures of UG and PG course is ensured by strictly adhering to the norms and guidelines issued by the Government of Tamil Nadu and Bharathiar University, Coimbatore.
- The members of the committee unanimously felt the need to publicize the credentials of the college to surrounding districts.
- It was decided that the college should reach out to the masses for UG& PG admissions by circulating pamphlets, fixing banners, setting up hoardings advertising in local Newspapers and in neighboring districts.
- Principal instructed that admission panel members be fully aware of the eligibility criteria for the granting admissions into each of the respective UG courses based on the subjects opted in the higher secondary curriculum.

- Principal insisted that during admission, either of the parents (Father or Mother) should definitely accompany their wards for enrolment of the candidate.
- Principal reiterated that during admission, the code-of-conduct for the Students should be clearly communicated to the parents and the candidate.
- Principal suggested to admission panel members to check with the parents from out-station, if they need hostel facilities for their wards.
- Principal suggested to admission panel members to confirm with the parents of the candidate whether they seek college transport facility (if available) and boarding point in order to make necessary transport facilities.
- It was decided that the sale of application forms for the admissions shall start after +2 examination.
- It was decided that the last date for receipt of filled-in application forms is on or before two weeks from the publication of + 2 results.
- It was declared that the admission process for UG courses shall start after publication of + 2 results.
- Principal informed that the admission process for PG courses shall start after the publication of results for UG final year.
- The members discussed in depth on stipulated guidelines set by the Government of Tamil Nadu and Bharathiar University for admitting the students to the college.
- HODs of the respective Departments shall be part of selection panel of the admission process.
- The admission panel members were assigned the task of certificate verification of the admitted candidates.
- The admission panel members were instructed to strictly adhere to the statutory rules and regulations.
- Principal instructed to maintain the following Registers related to Admission Process.

1. Admission Register

2. Enquiry Register

3. Daily Admission Statistics

- It was decided that the college office phone number be assigned as a helpline number for the admission process so that the candidates can seek clarifications pertaining to the admission procedures.

Members Signature

1.Mr.P.N. Venkatachalam, Secretary SD/

2.Dr. D.Mythili, Principal SD/

3.Mrs. Jagatha Lakshmanan SD/

4. Mrs.R. Jayalakshmi SD/

5. Dr.V.Kavitha SD/

6. Dr.A.Senthamizhselvi SD/

P.K.R ARTS COLLEGE FOR WOMEN

(An Autonomous Institution Affiliated To Bharathiar University)

Minutes of the Admission Committee Meeting held on 02.05.2018

Members Present

1. Mr. P.N. Venkatachalam, Secretary
2. Mrs. Jagatha Lakshmanan
3. Mrs. S.A. Dhanalakshmi
4. Dr. V. Kavitha
5. Dr. A. Senthamizhselvi

Discussion of the Meeting

- Admission to the programmes for an academic year begins from April and ends in June/ August. The College, on the whole ensures a transparent and fair admission process, purely on the basis of merit providing equal opportunity to all aspirants irrespective of their socioeconomic, cultural and educational upbringing.
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- It was decided that the college should reach out to the masses for UG & PG Admissions by circulating pamphlets, fixing banners, setting up hoardings advertising in local Newspapers and in neighboring districts.
- Principal instructed that admission panel members be fully aware of the eligibility criteria for the granting admissions into each of the respective UG courses based on the subjects opted in the higher secondary curriculum.
- Principal insisted that during admission, either of the parents (Father or Mother) should definitely accompany their wards for enrolment of the candidate.
- Principal reiterated that during admission, the code-of-conduct for the Students should be clearly communicated to the parents and the candidate.

- Principal suggested to admission panel members to check with the parents from out-station, if they need hostel facilities for their wards.
- Principal suggested to admission panel members to confirm with the parents of the candidate whether they seek college transport facility (if available) and boarding point in order to make necessary transport facilities.
- The members discussed in depth on stipulated guidelines set by the Government of Tamil Nadu and Bharathiar University for admitting the students to the college.
- The admission panel members were instructed to strictly adhere to the statutory rules and regulations.
- Principal instructed to maintain the following Registers related to Admission Process.
 1. Admission Register
 2. Enquiry Register
 3. Daily Admission Statistics
- It was decided that the college office phone number be assigned as a helpline number for the admission process so that the candidates can seek clarifications pertaining to the admission procedures.

Members Signature

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|-------------------------------------|-----|
| 1. Mr.P.N. Venkatachalam, Secretary | SD/ |
| 2. Mrs. Jagatha Lakshmanan | SD/ |
| 3. Mrs. S.A. Dhanalakshmi | SD/ |
| 4. Dr.V.Kavitha | SD/ |
| 5. Dr.A.Senthamizhselvi | SD/ |